

UTILITY BOARD

November 5, 2018

6:15 P.M.

The City of Lawrenceburg Utility Board meeting was called to order by President Kelly Mollaun, Clerk-Treasurer Richard Richardson read roll call. Present were Board members Tony Abbott, Randy Abner, Mel Davis, Paul Seymour JR and Aaron Cook, Utility Director Olin Clawson, City Attorney Del Weldon, Mayor Kelly Mollaun, and Clerk-Treasurer Richard Richardson.

ANNOUNCEMENTS

1. Olin advised that he wanted to discuss some long term objectives of the Utility Dept. Olin advised that when he started at the Utilities there was a \$200,000 per year budget subsidy that came to the Utilities from the City. The Mayor and Utility Director worked to move that cost from the tax base and put it into the Utility budget. Mr. Clawson advised that other members of the Utility Board are interested in the utility not burdening the tax base, or the MDF funds, and taking on its own expenses. The Utility is committed to moving costs into their area. Over the next weeks, months, and years the Utility will work to move items from the tax base side to the Utility dept. Costs included in this would be the health insurance, benefits, and Utility bills paid by the City. The Director advised that the Utilities have been run in such a way that this burden will be lighter than it would have been in the past. Olin advised that this is a commitment from him and his staff that he will make happen.

2. Mr. Clawson advised that Crystal Quicksall, Paul Seymour Jr., and he sat down with Double Tree to have an exit interview after the Rodeo. The Director advised that they would get exact numbers later, but that preliminary numbers indicate that in the four days of the Whiskey City Rodeo the financial impact for Double Tree was about a quarter of a million dollars (\$250,000). They exceeded budgetary numbers by 52%. Olin advised that he was proud of his staff and proud of the administration for supporting the event. Olin advised that next year the same corporate sponsors would be back. Corporate Sponsors were in excess of \$100,000. Olin advised that they are looking to do much better next year, but this year was fantastic.

3. Pribble Road Street lights are in. There will be crews sent there tomorrow to start working on that. The lights are in for U.S. 50 as well. The make ready materials are in for the fiber project. The lights on U.S. 50 will be put in during a few night shifts.

4. Olin stated, as a courtesy to the board, that he will be taking interviews for the network supervisor position and the IT tech position. Both have been approved by the Board.

5. Paul Seymour Jr. added that he was at the Double Tree meeting and he was pleased with what he heard. Paul advised that the Utility Dept. will probably have to book the whole hotel next year and more at the Hollywood casino hotel.

Approval of minutes from the previous meeting.

Motion: Tony Abbott

Second: Aaron Cook

Motion carried.

COMMITTEE REPORTS

1. Moosh reported that the Data Center is nearing completion. There are few a items in progress; the parking lot needs to have lines put down. This will take place in a few days. Fire suppression will be put in the basement. The Fire Chief and personnel will be trained on how this works. Moosh advised that the construction company has a few items needed to complete. Back up batteries are needed in case power is ever lost. Olin advised that we need a make before break connection to prevent outages. He advised that DC storage was needed. Moosh advised that there was no room in the Data Center proper, but it was logical to house the additional battery underneath the server room. Cincinnati Bell is currently there. Olin advised that we would revisit this at another time. Moosh continued by advising there are some fit and finish items needing to be completed. The access controls are installed and they will start creating badges for those that are authorized. Moosh advised that there were certain levels of security in the building and just because you can get in does not mean you can access the server room. Moosh will work with Jenny to get a list of those who are authorized. The Mayor asked who would have access. Olin advised that common sense would dictate this.
2. Moosh advised that they have started hooking up customers. It is slow and methodical at this point, but once there is more staffing the pace should pick up. Paul Seymour Jr. advised that he had seen the inside of the Data Center and encourages other members of Council to go have a look. Paul advised that it is looking good. Paul also advised that the fiber has been installed at the Conservancy District. It has been there for two weeks. Paul advised that his staff there, is extremely pleased with the speed of the service. Moosh advised that they had a contract with 3 megs and that was bumped up to 100 megs +. There is a 200% increase in their bandwidth capacity. He advised that reports can now be uploaded in a timelier manner. Moosh advised that they were also able to save Conservancy \$300 per month.

NEW BUSINESS

1. Utility Service Board Attorney Del Weldon advised that he was presenting Utility Board Resolution 1-2018. He advised that this goes hand in hand with what was discussed earlier in the meeting by Director Clawson. The resolution is to move the USB meetings to once a month on the fourth Monday of each month to give the Board more time to thoroughly discuss various issues. This is important since the new utility is being created. This would include the Electric, Water, Sewer, and the new Fiber Utility.

Tony Abbot asked why we would go from two meetings to one. Del advised that this official meeting would be utilized to pass a formal vote, but Work Sessions would be utilized to discuss

individual items. Olin advised that they could utilize the first and third Mondays for a Work Session before the regular meetings if necessary.

The Mayor advised that this would start in December and Del advised that this was accurate. Aaron Cook advised that it was a good idea to have a longer meeting. The Mayor advised that he needed a motion to accept Resolution 1-2018.

Motion: Mel Davis

Second: Randy Abner

Motion carried.

Paul Seymour Jr. asked that, because the meeting was moved to a new night, do we need a motion to let Mr. Clawson hire his own attorney? Del advised that Director Clawson has statutory authority to use personal services. Greg Neuberger has been used and can continue to be used. No vote is needed. Paul asked if the burden for the meetings would be added to the Clerk-Treasurer or if Director Clawson would be able to appoint someone for those duties. Del advised that it would be just like the Redevelopment Commission and handled by someone from that department. He added that Mr. Clawson could have Vickie take on that role just as Kelly Brookbank is used by the Redevelopment Commission.

2. Director Clawson asked for permission to hang a bid for Meter Tech 1. The intention is not to hire an additional third person, but to have Jaron Widner sign the bid and move into that position. Scott McAdams and Mike Harper have advised that Jaron does a good job and performs work that well exceeds his current Meter Reader position. It is to better classify him.

Olin advised that he would like to have permission to work with his attorney on leasing property that LMU owns. Olin would like permission to engage with entities wanting to lease. Olin advised that he does not have statutory authority to do that on his own.

President Kelly Molloun asked for a motion to hang a bid for Meter Tech 1.

Motion: Mel Davis

Second: Randy Abner

Motion carried.

If Jaron signs the bid, Jaron's position will not be filled.

President Kelly Molloun asked for a motion to grant Director Clawson authority to talk to Greg Neuberger about leasing property.

Tony stated that if this is about leasing machinery he would like to know about the liability. Mr. Clawson stated that he would like to speak with him offline about that because he doesn't want to give the names away of the entities wanting to lease the property.

A motion was requested again to grant Director Clawson the authority to talk to Greg Neuberger about leasing property.

Motion: Tony Abbott

Second: Mel Davis

Motion carried.

OLD BUSINESS

1. Director Clawson advised that they are building a new department and so far they've been able to get along with older equipment. The new Utility could use a truck that the Utility Dept. currently has. Director Clawson advised that a new truck could be purchased for \$209,000. He would like to replace this truck with the new truck and give the old truck to the trouble shooting crew for fiber. He advised that there is money in the budget and that this would come out of electrical revenue. President Kelly Molloun asked for a motion to replace the truck and move the old truck to the fiber dept.

Motion: Mel Davis

Second: Randy Abner

Motion carried.

2. Mel Davis asked about the issues going with Duke Energy concerning a substation in Greendale. Mr. Clawson advised that there was some talk of building a new substation. Mr. Clawson drafted a letter in complaint because it would not be beneficial to Greendale or Lawrenceburg due to the amount of distribution lines that would be needed. There was discussion with Greendale about sites that could be used, but those talks deteriorated due to Greendale using those sites for other things. Director Clawson stated that it would take more time to rehab. They will rebuild the substation with a modernized substation. In the meantime Director Clawson advised that he worked to get a secondary point for delivery from PJM. In the 5 year plan, it has been identified as a location for an additional substation. We would not move to build those things due to cost for some time. Duke advised that it would be 3 years from today to rebuild the Greendale substation on Ridge.

Kelly Mollaun asked for a motion to adjourn. Matt Miles stood up asking to be recognized at the Utility Service Board meeting to speak. President Kelly Mollaun advised that they don't have a public comments section in the USB meeting, but he could speak during the public comments section of the Council meeting.

MOTION TO APPROVE CLAIMS

Motion: Mel Davis

Second: Randy Abner

Motion carried.

MOTION TO ADJOURN

Motion: Tony Abbott

Second: Aaron Cook

Motion carried.